



## Strategic Use of the Productivity Assessment Tool

The Productivity Assessment Tool is intended to enable your organization to benchmark your level of productivity to facilitate improvements in your competitiveness. The results of the assessment are integral to moving your organization forward to a more effective, more efficient, and more profitable future in Alberta.

For each of these levels of analyses, it is important to note your relative areas of weakness. These are the areas that you will need to focus. Once completed, refer to the Productivity Inventory for tools and services to help you make improvements. Alternatively, contact Productivity Alberta to guide you along your journey.

### ***Level 1 Analysis***

Insert your average score for each of the following 3 dimensions of productivity

Leadership and Management \_\_\_\_\_

Innovation \_\_\_\_\_

Operations \_\_\_\_\_

### ***Level 2 Analysis***

Insert your average score for each of the categories within each of the 3 elements of productivity.

#### **Leadership and Management**

<b>Category</b>	<b>Score</b>	<b>Category</b>	<b>Score</b>
Human Resource Management	_____	Self Management	_____
Performance Management	_____	Leadership by Example	_____
Planning & Organizing	_____	Guiding Vision	_____
Production Management	_____	Inspiring Excellence	_____

## Innovation

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<b>Category</b>	<b>Score</b>	<b>Category</b>	<b>Score</b>
Strategy	_____	Performance Processes	_____
Leadership	_____	Measurement	_____
Relationships	_____	Culture	_____
Organization	_____		

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## Operations

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<b>Category</b>	<b>Score</b>	<b>Category</b>	<b>Score</b>
Workspace Organization	_____	Process Management	_____
Continuous Flow	_____	Maintenance	_____
Visual Operations	_____	Material Control	_____
Tools	_____	Engineering & Design	_____
People	_____	Quality	_____
Innovation	_____	Planning & Scheduling	_____
Training	_____	Factory Layout	_____
Standard Operating Procedures	_____	Management	_____

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### ***Level 3 Analysis***

Within each of the elements of the three-dimensional model, select your categories with the lowest scores. Then note your question(s) with the weakest score(s) within those categories.

#### **Leadership and Management**

<b>Category</b>	<b>Question #</b>	<b>Description</b>
#1 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
<hr/>		
#2 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
<hr/>		
#3 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
<hr/>		

# Level 3 Analysis

## Innovation

Category	Question #	Description
#1 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
#2 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
#3 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____

## Level 3 Analysis

### Operations

Category	Question #	Description
#1 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
#2 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
#3 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
#4 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____
#5 _____	_____	_____
	_____	_____
	_____	_____
	_____	_____

Please contact Productivity Alberta if you require assistance with this tool:

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